



**INSTITUTE OF TECHNOLOGY, UNIVERSITY OF MORATUWA**  
**LEASE ON SHOPPING OUTLETS AT DIYAGAMA HOMAGAMA**  
**ITUM/1/2/46-2023**

1. The Chairman Department Procurement Committee on behalf of the Institute of Technology University of Moratuwa now invites sealed bids from eligible and qualified bidders for “Lease on Shopping Outlets at Diyagama, Homagama” up to 2.00 pm on **29<sup>th</sup> December 2023** and bids will be opened soon thereafter. Each shop will be leased to carry out business approved by the ITUM. Bidders or their authorized representatives are invited to be present at the opening of bids. Alternative bids are not acceptable.
2. The intended period of lease is two years. To be eligible for signing the agreement, the successful bidder shall not have been blacklisted within the University system. Business with past experience will be considered as an additional qualification.
3. Bidding will be conducted through National Competitive Bidding Procedure.
4. A complete set of Bidding Documents may be purchased by interested bidders on the submission of a written application addressing to the Assistant Registrar, General Administration, Institute of Technology University of Moratuwa, Diyagama, Homagama from **04<sup>th</sup> December 2023 to 28<sup>th</sup> December 2023** between 9.00 am to 3.00 pm upon payment of a non-refundable fee Rs. 2500/= to the Shroff – Institute of Technology University of Moratuwa, Diyagama, Homagama.
5. Bidding Documents can also be inspected free of charge at the office of the Assistant Registrar - General Administration, and further information can be obtained from the Division of General Administration, Institute of Technology University of Moratuwa, Diyagama, Homagama. (Tel.0112124011). The site can be visited during the office hours. (from 9.00 am to 3.00 pm)
6. Sealed Bids must be delivered to the Assistant Registrar – General Administration of Institute of Technology University of Moratuwa, Diyagama, Homagama on or before 2.00 pm on 29<sup>th</sup> December 2023 Bids can also be hand delivered and inserted in the tender box placed at the office of the **Assistant Registrar, General Administration, Institute of Technology University of Moratuwa**, Diyagama, Homagama. The envelope which contained the bid should be written at the top left hand corner “**Tender for Lease on Shopping Outlets – ITUM**”. Late bids will be rejected. Bids will be opened at 2.15 p.m. at the Board Room, 3<sup>rd</sup> Floor, Institute of Technology University of Moratuwa Diyagama, Homagama in the presence of the bidder’s representative who choose to attend in person.
7. Bids should be valid till 29<sup>th</sup> February 2024 or any extended period decided by the Institute of Technology University of Moratuwa.
8. All Bids shall be accompanied by a Bid Security for an amount given in the bidding document. Bid security shall be valid until 30<sup>th</sup> March 2024.
9. A pre bid meeting will be held on 14<sup>th</sup> December 2023 at 10.00 a.m. in the board room of the 3<sup>rd</sup> floor of ITUM.

Chairman,  
Department procurement Committee  
Istitute of Technology, University of Moratuwa,  
Diyagama, Homagama  
03.12.2023