



**Institute of Technology, University of Moratuwa,**

**Diyagama, Homagama**

**Procurement Notice**

**INVITATION FOR BIDS FOR ROAD CLEANING & GARDEN MAINTENANCE**

**SERVICES OF THE INSTITUTE OF TECHNOLOGY – 2022**

**ITUM/1/1/2/4/2022**

1. The Chairman, Department Procurement Committee (Major), Institute of Technology University of Moratuwa, (ITUM) Diyagama, Homagama, invites sealed bids from eligible and qualified bidders for providing Road Cleaning & Garden Maintenance Services in the Institute of Technology University of Moratuwa at Diyagama, Homagama for the period from 01.01.2022 – 31.12.2022.
2. Bidding will be conducted through National Competitive Bidding Procedure.
3. Alternative Bids shall not be accepted.
4. To be eligible for contract award, the successful bidder shall not have been blacklisted and shall be a registered company in Sri Lanka under the Business registration regulation having minimum of three years' experience in the field of providing Road Cleaning & Garden Maintenance Services at the time of the submission of the bid and at least one similar project with contract value not less than Rs. 2.5 million.
5. Interested bidders may obtain further information from Assistant Registrar /General Administration and bidding documents may be inspected free of charge at the General Administration Division ITUM. Contact number is 0112124011.
6. Interested bidders are requested to inspect the premises prior to purchasing of bidding documents, during normal working days between 09:00 hrs and 15:00 hrs up to the deadline for closing of bids.
7. A complete set of bidding documents in English language may be purchased by interested bidders on the submission of a written application on a business Letter Head to the Assistant Registrar General Administration (ITUM) between 09:00hrs to 15:00hrs on normal working days from **22<sup>nd</sup> November 2021 to 13<sup>th</sup> December 2021** upon payment of a nonrefundable tender fee of Rs. 2,000/= to the account Number 308280 in the name of Institute of Technology University of Moratuwa, Bank of Ceylon, Homagama. (Payments can be made online transfers or any other methods).
8. Bids shall be delivered in duplicate by registered post to the address given below or deposited in the tender box kept in the Office of Assistant Registrar /ITUM Diyagama, Homagama **on or before 2.00pm on 14<sup>th</sup> December 2021**. Late Bids will be rejected. Bids will be opened at 2.15pm on 14<sup>th</sup> December 2021 in the presence of the bidders authorized representatives who choose to attend.
9. All Bids shall be accompanied by a bid security. The Bid security shall be valid until **07<sup>th</sup> March 2022**.
10. Pre Bid meeting is scheduled to be held on 29<sup>th</sup> November 2021 at 9.00 a.m. in the Board room of the 3<sup>rd</sup> floor of the ITUM
11. Bids shall be valid until 28<sup>th</sup> February 2022.

The Chairman  
Department Procurement Committee (major)  
Institute of Technology, University of Moratuwa  
Diyagama, Homagama  
21.11.2021